

REFERENCE COMMITTEE– TERMS OF REFERENCE

GORDON PUBLIC REALM REFERENCE COMMITTEE

The Gordon Public Realm Reference Committee has the following terms of reference:

The primary purpose of this committee is to advise and provide input and feedback on the open space needs of the Gordon community, to assist Council in its understanding of localised open space issues and inform Council's decision making relating to such matters of open space provision.

The tasks of the committee are twofold:

- to facilitate an informed, co-ordinated discussion between Council and the community in relation to the planning of open space in the suburb of Gordon;
 - to review the current Gordon Town Centre Plans which include the Ku-ring-gai Open Space Acquisition Strategy, the Town Centres Public Domain Plan 2010, Local Centres DCP 2012 and Local Centres LEP 2013 and the Town Centres Development Contributions Plan 2010.
- Open space is defined as parkland with a minimum size of 3,000sqm providing for the informal and passive recreational needs of the local community;
- To add clarity to the definition of public realm, it is hereby defined as the space around and between buildings that belong to and are accessible by everyone. These can include municipal streets, lanes, squares, plazas, footpaths, parks, open spaces, as well as civic buildings;
- The duties of the committee members are as follows:
 - Work co-operatively with other members in achieving the aims of the committee;
 - Contribute ideas and suggestions relating to items on the agenda;
 - Provide advice and recommendations to Council on items relating to the agenda;
 - Action and follow up tasks established by the committee.
- This committee will have no approval powers – it is an advisory capacity only;
- The committee may be dealing with confidential matters and members will be required to complete a disclosure of interests and conflict of interest deed poll.

Membership: the committee's membership consists of:

- two (2) Councillors one of whom may be the Mayor .
- no more than Four (4) Gordon resident representatives with a demonstrated knowledge and interest of the public realm.

Quorum: the quorum consists of a majority of the committee members, one of whom must be a Councillor.

Delegation: No delegation.

REFERENCE COMMITTEE– TERMS OF REFERENCE

GORDON PUBLIC REALM REFERENCE COMMITTEE

Meeting Frequency: Every Quarter or as determined by the Chairperson.

Voting: Recommendations are made by a majority vote of committee members.

Committee Term: a period up to a maximum of two (2) years. A committee term is completed at the end of the council term unless the committee is previously dissolved by council resolution.

Term of Membership: councillors will be appointed as chairperson and deputy chairperson to this committee by a resolution of Council for a 12 month period. The term of office for other committee members will be two (2) years. At the expiration of two (2) years, members will be eligible for extension or re-appointment, subject to referral to Council for its consideration and resolution.

Notwithstanding the above, committee membership will cease at the time of the Local Government Elections every four (4) years.

Community Members - Selection Criteria

To ensure the success of the committee, it is important that community members represent a broad cross-section of the community with local knowledge, a sound understanding of the objectives of the committee and the competing priorities they as members will need to address at any one time.

This is necessary in order to achieve agenda outcomes-within specified timeframes. Furthermore, members should be able to demonstrate that they value working in a collaborative, supportive environment.

Local community representatives should demonstrate:

- that they are a resident of Gordon;
- they have knowledge and awareness of the LGA and Gordon, particularly in relation to the public realm and open space;
- an ability to represent and communicate the interests of the local community;
- commit to attending the meetings and contributing constructively to the agenda items; and
- be willing to adhere to Ku-ring-gai Council's Council Advisory / Reference Committee Guidelines (and a code of conduct and operational procedures).